

# **My Home Matters, LLC**

## **Workshop Policies & Waivers**

### *Adult Public & Private Parties*

#### **Registration**

Project selection and personalization details are required at the time of registration within our online registration link. Please double check all personalization such as spelling and dates to ensure we create your stencils correctly in time for the start of the workshop.

#### **Deposit**

The deposit is due within 72 hours of booking a date and is requested in the form of a check made out to My Home Matters, LLC. That deposit will be returned or shredded at the time of the event if the required minimum was met and cancellation did not occur after the private link was created (see sections below).

#### **Cancellation Policy for Public Workshops**

Because we customize stencils and prepare certain parts of your projects for you ahead of time, registration fees are non-refundable. If you cancel within 72 hours of your event, we will refund you as long as we have not already prepared anything for your project. If you cancel after we have begun your project materials, you may choose between a refund that is 20% less than your original workshop cost OR we can apply your full payment towards a future workshop that is the same as the one you were unable to attend. We can also work with you to try to schedule a time to complete your project that is mutually convenient.

Due to staffing, we reserve the right to cancel a workshop if less than four attendees are registered. In that case, you may choose to have a credit (in the amount you paid for your canceled workshop) applied towards a future workshop or a refund. In addition, we often try to accommodate individuals whose workshop was canceled at time that might be mutually convenient.

#### **Cancellation Policy for Private Parties held at Our Venue or Yours**

A deposit (in the form of a check made out to My Home Matters, LLC) is due for us to book your party and create a private link for registration. If the required

minimum number of participants is met and time other requirements are met, we will return the initial deposit at the end of the event. If you are unable to meet the required minimum, your deposit will not be refunded. Likewise, if you cancel the private party once the private link has been created, the deposit will not be refunded due to the demand for private party times, limited availability, and custom nature of our workshops. For private parties, we require all participants to register/pay/provide personalization information no later than **72-hours OR MORE** in advance, at which time the online registration link will no longer accept registrations. The registration deadline will be mutually discussed and will be based upon the date of the event as well as other circumstances. Should cancellation occur by any participant, or the entire group, the regular workshop cancellation policy goes into effect as stated in the previous section.

## **Project Change Requests**

Project change requests made prior to 72 hours (subject to change based on the event date) will be made free of charge. We will gladly make changes to your project for you after 72 hours prior (or whatever contract deadline is stated to be), but there will be a re-cut or re-stain fee of \$10 each (\$10 for recut, \$10 for restrain/new background). This additional fee is due/payable within 12 hours of the project change and will be done via email invoice.

NOTE: Project change requests refer to switching projects or changing personalization according to the given project design but does NOT pertain to changing layouts/fonts/designs.

## **Age Limit & Behavior**

We leave it to your (the parent/guardian) discretion as to whether a child is capable of completing a workshop project with or without your help. We request that, unless children are working on the project with you, they do not attend. Because this is our residence, children are expected to stay at the project table for the duration of the workshop. We do have a restroom in the space but, other than that, reasons that attendees and/or children can be expelled from a workshop include (but are not limited to) the following:

- Going upstairs or in the “shop” zone of the basement
- Any behavior that could harm themselves or another
- Running
- Touching another attendee’s project

- Chasing the family pets
- Going outside of the main project area
- Bothering another attendee
- Yelling
- Touching items that belong to the My Home Matters family members (toys, home décor, etc.)

If a child or attendee is expelled from a workshop, a refund will not be granted.

### **Overtime Fees and Policies**

My Home Matters, LLC expects events to end at the scheduled time. If the event is running late due to studio error, no fees will be charged. If guests would like additional time to complete projects or more time to socialize, additional fees will be charged.

### **Safety**

I understand that I will use and/or be exposed to a small amount of stain, paint, drills, nails, sand paper, screws, hooks, staples and other tools during My Home Matters, LLC workshops. I further agree to release and discharge My Home Matters, LLC for any injury, loss or damage that may arise out of my participation in My Home Matters, LLC workshops or my presence in My Home Matters, LLC facilities caused by me, My Home Matters, LLC or any third party.

I agree to indemnify and defend My Home Matters, LLC against all claims, causes of action, damages, judgements costs or expenses including reasonable attorney's fees and other litigation costs which may in any way arise from my participation in My Home Matters, LLC facilities.

### **Changes to Terms**

This agreement/these policies may be updated by the studio from time to time, and may be amended to incorporate additional items. All such updates and changes are effective immediately. We expressly reserve the right to make any changes to this agreement at any time without prior notice to you.

*Party To-Go "KITS"*

## **Deposit/Payment**

The deposit and payment are due within 24 hours of booking. We will send one email with the invoice for the kits and deposit, and a second email with an attached waiver that will need signed electronically. The deposit will be refunded if an only if:

- (1) the spatulas and squeegees are returned within one week of pick-up
- (2) there is no cancelation of the kit order

## **Instructions**

It is best that the coordinator be someone who has experienced a workshop at My Home Matters, LLC, simply because someone with experience will be able to guide the group better than someone with no prior experience. We will provide a detailed list of instructions and we will also provide a video demonstration as well. My Home Matters, LLC is not expected to be “on-call” during a party for which we provided the kits. We are also not responsible for mistakes or issues that occur during the event for which the kits were purchased.

## **Cancelation**

Cancelation of your kit order can occur no later than ONE WEEK prior to your event. If you cancel the kit order with less than one week’s notice, the original deposit will not be refunded.

## **Mistakes, Mess-Ups and Flaws**

All wood has distinct flaws in the wood and all wood takes stain and paint differently. Due to dings, cracks, knots or other markings in the wood, paint can bleed under the stencil more so in those spots. My Home Matters, LLC is not responsible for replacing any stencil or background that may be damaged after pick-up occurs, or for fixing or replacing signs due to colors that did not show up, bled under the stencil, or did not turn out to the liking of the kit-maker. We will give advice as best we can for fixing any issues or trouble shooting, and we will gladly re-create the background and/or stencil at a cost equal to the per-person cost of the original kits.

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